

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, November 5, 2018 - Council Chambers Minutes – **Signature Copy**

- 1.) **Call to order:** Kellie Leblanc called the meeting to order at 6:30 PM

Directors Present: Kellie Leblanc, Kathy Verhagen, Bev Everts, Bonnie Scott, Sussanne O'Rourke

Absent with regret: Marie Meckelborg, Mary Kittlaus

Staff Present: David Green

Confirmation of Quorum: A quorum was present

- 2.) **Approval of Agenda**

Motion 12.194 / O'Rourke
That the Agenda be approved as circulated.
Carried

- 3.) **Approval of Minutes Oct 15, 2018****

Motion 12.195 / Scott
That the Minutes of the "second draft" of the October 15 meeting be approved as circulated.
Carried

- 4.) **Presentations:** Jessica Buhler – Canada Wellness Ltd. and Library Social Dance Project.

Jessica presented a powerpoint overview of the "Canada Wellness Project". A summary review is attached to these minutes. (Note: the website is www.canadawellnessproject.ca) It was suggested that all three municipal councils should be advised of the project. It was noted by the Board that although fundraising campaign is under way, a needs assessment regarding project rationale has not been conducted. Further, it was noted that the two grants that have been confirmed (TechSoup and Google) are only grants-in-kind rather than cash.

5.) Business Arising from the Minutes

6.) Financial:

a) 2019 Grant Applications:

- Napi financial statements: the Board reviewed and discussed the 2017-18 Napi Financial Statements. It was confirmed that the FCSS-funded Healthy Families Home Visitation project wage payments have been kept current throughout the year.
- Family Centre budget details info: The Board requested further financial details regarding the "Materials and Supplies" portion of their budget. (the 2019 Grant request was \$50,250.00 and \$32,000.00 was awarded).
- Metis Association: The Metis Association does received a Federal/Provincial Grant to assist with their operations.
- Care Bears Society: the Board had requested information related to the \$88,000.00 "deferred revenue" item on the Care Bears financial statement. FCSS was informed that the source of that revenue was unknown. The Board agreed that David should request a bank statement from Care Bears to determine exactly where in their financial system that money is secured.
- Admin Budget & Quarterly Payment Schedule 2019: The Board reviewed the FCSS Administration Budget and discussed the Regional Administration Agreement (2008 – Town, MD and Village of Cowley). It was understood that the agreement has not been reviewed since 2008, and has remained at \$65,000.00 for several years. It was agreed that the Agreement should be reviewed by each jurisdiction. David will advise all three of the participating municipal authorities of the request for review.

7.) Correspondence

8.) New Business

- a.) Review of FCSS Funding Application Form: The Board briefly discussed the current FCSS Grant Application form and Board Members agreed to review it prior to the next Board meeting. It was also agreed to request a review by funded project and program managers.

b.) Review of Budget Template: The Board reviewed a new budget template that should simplify the budget process for both FCSS and the funded program managers. This will be forwarded to funded programs for comment.

c.) Scheduled presentations: The Board agreed to continue with the plan to invite funded project representatives to do presentations throughout the year.

9.) Date for next Board Meeting – December 17, 2018 (6:30 PM)

10.) Adjournment: there being no further business Kellie Leblanc adjourned the meeting at 8:35 PM

Read and approved this 17th day of December 2018


Coordinator


Director

Attachment – Canada Wellness Ltd.

Canada

Canada Wellness Project

PO Box 3227

Pincher Creek, AB T0K 1W0

403-632-5221 info@canadawellnessproject.ca

www.canadawellnessproject.ca

Oct 7th 2018

The Mayor

Pincher Creek Municipal Town

Re: Social Community Center Pincher Creek

On behalf of the Board of Directors of Canada Wellness Project Ltd, a registered non-profit organization, I would like to let you know that we have earmarked to open and run a social community center in Pincher Creek aimed at serving communities within Pincher Creek and MD of Pincher Creek.

We have so far gathered substantial feedback and interest from residents and service agencies within this community to warrant significant support for this project not only in the initial stages of starting it but also for long term.

The social community center will serve the following key features:

1. To enhance the well-being and social collective-sufficiency of residents in Pincher Creek and Area by providing multiple resources and comprehensive programs. It is committed to treating all with dignity and respect. It is intended to have broad involvement and participation by residents and organizations in the communities and to make living in Pincher Creek and Area an enjoyable social experience.
- 2, To create a space within the Community Center of motivation and inspiration where recorded excerpts of speeches and talks that improves human value will be played and made available to the Center patrons.

3. To provide an inter-generational platform where people of all ages meet as comrades and friends.
4. Evenings for recreational dance for seniors and teenagers on Wednesdays. Friday evenings will be dance your aches, stresses and worries away by learning a new dance routine
5. To engage people in the community to speak on topics of their passion and experience in a non expert way; to provide a way for them to teach any of their passions as they would to a friend
6. To have a seven day week open community center for social support and community wellness.

Additionally we are in the process of securing funding for this project through multiple sources. We will soon be launching a fundraising campaign within the mentioned communities. Your support in every way will be highly valued.

The mission statement for the Pincher Creek Social Community Center will be : To nurture an inclusive community participation by providing a welcoming Community Center for social well-being, tutelage, recreation, celebration, and locally based human services in order to increase opportunity for personal and collective growth in the community.

Looking forward to working and cooperating with you on this timely endeavour and we look forward to a convenient conference and meeting

Yours,

Jessica Buhler (403)-632-5221



Executive Director, Canada Wellness Project Ltd

cc. FCSS Coordinator